

**MEMORANDUM OF UNDERSTANDING**  
**on**  
**Student Exchange Program**  
**between**  
**Sam Ratulangi University**  
**and**  
**Tokyo University of Marine Science and Technology**

Sam Ratulangi University and Tokyo University of Marine Science and Technology, hereby agree to implement this memorandum based on the JOINT DECLARATION OF COOPERATION between the institutions.

**I. PURPOSE**

In recognition of the proven value of international experiences for students, Sam Ratulangi University Tokyo University of Marine Science and Technology establish this memorandum to facilitate exchanges between the institutions.

**II. OBJECTIVE**

The objective of this memorandum is to encourage international educational cooperation and exchange of undergraduate and graduate students between the institutions.

**III. SCOPE**

This memorandum may be applied to any appropriate academic field at either institution, subject to the prior approval of the administration of the host institution.

**IV. EXCHANGE OF STUDENTS**

- A. Applicants for participation will be selected according to the established criteria for this program. They will be selected by the home institution and will be subject to acceptance by the host institution. Students should be capable of completing coursework in the language of the host country, according to institution policies.
- B. In each academic year, each institution agrees to accept a maximum of two (2) full-time students from the partner institution, for two (2) full academic semesters (one year). Students will be visiting students and will not matriculate at the host institution.
- C. All students must provide personal health, emergency evacuation and repatriation insurance that is valid in the host nation that meets the visa requirements of the host nation.
- D. Each student shall be subject to the regulations of the host institution and the host nation. Each student will enjoy the rights and privileges of students at the host institution.
- E. Students will pay tuition and activity fees at the home institution. The host institution will charge no application, admission and tuition fees.
- F. Students will pay for insurance, room, board, books and academic materials, international transportation and personal expenses.
- G. Each institution will provide students with orientation programs, immigration advice,

academic advice, support services, and housing assistance, as available to international students.

- H. The institutions will provide each other with adequate information on the performance of exchange students, including the furnishing of official transcripts. The credits from the host institution may be transferred to the home institution, subject to approval by the home institution.

#### V. ADMINISTRATION OF THE MEMORANDUM


Each institution will appoint a liaison officer who shall be responsible for all matters concerned with this memorandum.

#### VI. DURATION, CONDITIONS AND MODIFICATIONS OF THIS MEMORANDUM

- A. This memorandum is effective upon the signature of the designated officials of each institution.  
This memorandum will be valid for five (5) years from the date of signature.
- B. Modifications may be made to the memorandum, upon written acceptance by both the institutions.
- C. Either institution may cancel this memorandum by presenting a written notification to the other institution twelve (12) months prior to the date of scheduled expiration.
- D. The memorandum may be renewed by mutual consent of both parties, following an evaluation of all components of the program.

June 17, 2015

Date



Dr. Ir. Ellen Joan Kumaat  
Rector  
Sam Ratulangi University

June 10, 2015

Date



Dr. Toshio Takeuchi  
President  
Tokyo University of Marine Science  
and Technology